

Community Action:

Confronting Economic Challenges With Opportunities For Change



29th FACA Annual Training Conference

May 12-15, 2009 ♦ Palm Beach Gardens, Florida

PGA National Resort and Spa ♦ 400 Avenue of the Champions ♦ Palm Beach Gardens, FL

Presentation Proposal Procedures

“Community Action: Confronting Economic Challenges with Opportunities for Change.”

Proposals must include the following:

- A. The name, address, work and home and telephone numbers, professional job title and educational level of presenter(s) and co-presenter(s).
- B. The title of the presentation that clearly and concisely describes its content.
- C. The track or domain from the following list that best describes the presentation:
 1. **Housing & Energy & Weatherization** – to include Fannie Mae, HUD, SHIP, HOME, CDBG, LIHEAP, CDC(s), Small Cities Block Grant, Affordable Housing, Emergency Home Repair programs, Affordable Energy programs or initiatives
 2. **Children, Families, & Youth ~ Food & Nutrition** – (Food Banks, USDA, DCF, WIC, Best Practices, etc.) – (Head Start, Best Practices in Financial Literacy, Self-Sufficiency programs, Asset Building, Affordable Health Care, Micro business Enterprises)
 3. **Administration & Management** – (Agency Capacity related issues, i.e., Leadership, Governance, Succession Planning, Fiscal Management, Human Resources, Audits, Community Needs Assessments, Agency Self Evaluations & Assessments, Planning, Logic Models, Customer Relations, ROI, Strategic Planning, NPI(s), etc.)
 4. **Staff Professional Development** – (Staff Development, i.e., Case Management, Outcomes & Indicators, ROMA, FOCAS, Florida Logic Models, Family Development, Customer Relations, Supervisory Training, Financial Planning, Time Management, Client Motivation, etc.)
- D. The appropriate Category of Excellence from the following list that best describes the organizational focus of presentation:
 1. **Organization Leadership** – (how senior leaders guide, advocate for, and sustain the agency, communicate with employees and encourages high performance)
 2. **Strategic Planning & Direction** (how the agency develops and deploys strategic objectives and action plans, and how it tracks progress over time)
 3. **Customer, Constituent, and Partner Focus**– (how the agency identifies, builds relationships with, and listens to its key customer groups)

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Presentation Proposal Procedures (contd.)

- D. The appropriate Category of Excellence (continued):
4. **Measurement, Analysis, and Performance Management** – (How the agency selects, gathers, analyzes, manages and improves its data, information and knowledge assets, and how it reviews its performance over time)
 5. **Human Resources Focus** – (how the agency enables employees to develop and utilize their full potential in alignment with agency goals, strategies, and action plans, and how the work environment supports performances excellence)
 6. **Organizational Process Management** (how the agency manages and improves its key administrative support and program/service delivery processes for achieving agency success)
 7. **Organizational Results** (the agency is key results in program outcomes/impacts, customer satisfaction, human resources, partnerships, financial accountability, and recognition/innovation)
- E. Select the OCS Training & Technical Assistance Funding Priority for CSBG that best relates to the presentation or workshop:
1. **Priority 1** – Leadership Enhancement
 2. **Priority 2** – Family Economic Security
 3. **Priority 3** – Community Mobilization and Revitalization
 4. **Priority 4** – Oversight, Financial Management and Integrity, and Risk Management
 5. **Priority 5** – Data Collection and Accountability
- F. Indicate desired session length, select Tuesday (8-5), Wednesday P.M. or Thursday A.M. or P.M., and indicate if you are willing to repeat the workshop.
- G. Provide a short outline and concise description of the topic, listing expected outcomes or learning objectives (one page only).
- H. Provide a **fifty (50) word maximum abstract** of the presentation for use in the conference program. FACA retains the right to edit and/or rewrite the description.
- I. Identify any anticipated A/V needs from FACA.

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- J. Mail the completed Presentation Proposal and two (2) copies of resumes of the presenters and co-presenters to:

Florida Association for Community Action

c/o 2009 Conference Exhibitor/Advertisement/Sponsorship Registration

820 E. Park Avenue, Bldg. E-200

Tallahassee, FL 32301

All proposals must be received by **March 9, 2009**

Fax: (850) 224-5762 ~ e-mail: info@faca.org ~ phone (850) 224-4774