



## Postings from: Organizational Practices >>> Board of Directors

### Board Governance

[CAA Boards \(OCS Information Memorandum\)](#) – The Office of Community Services has developed information about the roles and responsibilities of tripartite boards as required by statute, along with suggestions on how State CSBG authorities, State community action associations, and local agency officials can help assure that boards function effectively.

[Training Book for Community Action Boards](#) – The MN Office of Economic Opportunity/Minnesota Department of Children, Families, and Learning has developed a training manual to help Community Action Agency board members learn about and effectively fulfill their roles and responsibilities.

[Board of Directors Training](#) – The Office of Community Services/Virginia Department of Social Services has developed a training presentation to help Community Action Agency board members learn about and effectively fulfill their roles and responsibilities.

[Effective CAA Board Governance](#) – The National Association for State Community Services Programs supports a focus on Effective CAA Board Governance to help increase board involvement, management and accountability.

[Strengthening CAA Board Governance](#) – The Kentucky Association for Community Action has developed a board training manual and survey process to help Community Action Agency board members learn about and effectively fulfill their roles and responsibilities.

[Financial Management for Federally Funded Organizations](#) – The Administration for Children & Families, U.S. Dept. of HHS, provides information to help Federal grantee agencies understand and comply with the requirement to have financial management systems that provide for timely, accurate, current and complete disclosure of financial information while providing for oversight and protection of Federal funds – [Head Start Fiscal Checklist](#) – [Fiscal Management Issues and Risk Indicators](#).

[A Financially Healthy CAA: A Board Member's Guide](#) – Mid-Iowa Community Action has developed a guide to help Community Action Agency board members meet their fiduciary obligation of ensuring the financial health of their organization.

[Community Action Legal Assistance](#) – CAPLAW provides expert legal assistance nationwide for Community Action Agencies. A number of model policies can be accessed on CAPLAW's web site

[Accountability of Charitable Organizations](#) – The Panel on the Nonprofit Sector has published recommended actions to strengthen governance, transparency, and accountability among charitable organizations including 501(c)(3) agencies.

[Electronic Newsletter for Nonprofit Boards](#) – Board Café is an electronic newsletter that offers ideas, information, opinion, news, and resources to help nonprofit organization board members give and get the most out of board service.

[Resources for Nonprofit Boards](#) – BoardSource is dedicated to increasing the effectiveness of nonprofit organizations by strengthening their boards of directors.

[Hiring Toolkit: Navigating the Hiring Process](#) – Bridgestar provides a Hiring Toolkit for no charge to help nonprofit organizations develop and implement an effective hiring process for senior management positions. Also, see [TransitionGuides: Tools, Ideas, and Services to Strengthen Organizations During Leadership Change](#) – [Recruiting and Improving Retention Among Nonprofits](#) – [Hiring a New Executive Director](#) – [Top Interview Questions](#).

## Strategic Planning

[ROMA Web Site](#) – The National Association for State Community Services Programs maintains the ROMA Web Site that contains information concerning Results Oriented Management and Accountability (ROMA), a performance-based initiative designed to preserve the anti-poverty focus of community action and to promote greater effectiveness among state and local agencies receiving Community Services Block Grant (CSBG) funds.

[Framework for Economic Self-Sufficiency](#) – The Community Action Partnership of Kern has developed a Framework for Economic Self-Sufficiency to support strategic planning by CAA's with the primary purpose of cohesively fighting the causes of poverty – [Diagram of Framework](#).

[Family Economic Self-Sufficiency Project](#) – Wider Opportunities for Women launched the Family Economic Self-Sufficiency Project (FESS) to serve as a common framework—economic self-sufficiency—to design, implement, and advocate for programs and policies that move low-income families toward economic independence. Reports on [Self-Sufficiency Standards](#) can be accessed for many individual states, including [North Carolina](#) (note: [COLA](#) = 28.16% from 1997-2007) – [Federal Poverty Guidelines](#).

[Family Economic Success](#) – The Annie E. Casey Foundation has established the Family Economic Success approach to help families increase their income, stabilize their financial lives, and acquire assets and build wealth.

[Rural Family Economic Success](#) – The Annie E. Casey Foundation has developed Rural Family Economic Success to help rural families increase their income, stabilize their financial lives, and acquire assets and build wealth – [CAA Initiatives and Related Resources](#) ([Word format](#)).

[Strategic Planning Tools](#) – Virtual CAP Resource Information with links to helpful information and materials on strategic planning.

[Appreciative Inquiry Process for Strategic Planning](#) – Springfield Partners for Community Action uses the Appreciative Inquiry Process for strategic planning that builds upon an organization's underlying strengths and values to create a vision for the future building on what worked best in the past.

[Partnership Tracking Tool and Resources for Collaboration](#) – Community Action, Inc. developed a Partnership Tracking Tool to document the types of relationships that are established by the agency with outside groups and organizations – [Partnership Tracking Tool](#).

[Benchmarking Tool to Build Organizational Capacity](#) – The Administration for Children & Families provides access to a Benchmarking Tool that can be used to strengthen CAA's and other faith- and community-based organizations.

[Planning and Evaluation Tools](#) – Virtual CAP Resource Information with links to helpful information and materials on planning and evaluation.

## Self-Assessment Tools

[Pathways to Excellence/Award for Excellence in Community Action](#) – The Community Action Partnership sponsors the *Pathways to Excellence* initiative to build the capacity of Community Action Agencies through learning and continuous improvement.

[CAA Board Self-Evaluation Instruments](#) – A number of self-evaluation instruments are featured to help CAA Boards improve their effectiveness.

[Assessment Tools to Support CAA Capacity-Building](#) – Virtual CAP Resource Information with links to helpful information and materials on CAA assessment tools.

[CAA Training and Capacity Building](#) – Helpful information and materials developed by [State CAP Associations](#) to support CAA training and capacity building inc. [CSBG Self-Assessment Tool](#) (MO), [CAA Self-Assessment Tool](#) (CA) – [Peer-to-Peer Self-Assessment Process](#) (IL) – [Northeast Institute for Quality Community Action](#) (CT/MA/RI).